



## 16-19 BURSARY FUND APPROVAL FORM

**STRICTLY CONFIDENTIAL**

Please complete the form in BLOCK CAPITALS and in black ink.

### Section 1 – Student Details

First Name:	Surname:
Date of Birth:	Tutor Group:

To apply for:

Type of Award	Sections to Complete	✓ (Where Appropriate)
Mandatory Bursary Fund Payment	Section 2	
Discretionary Bursary Fund Payment	Section 3	
Additional Financial Support	Section 4	

### Section 2 - Mandatory Bursary Fund Payment (£1,200 per academic year)

Please tick the box that applies to you:

<input type="checkbox"/>	<b>I am living in care</b>
<input type="checkbox"/>	<b>I am a care leaver</b>
<input type="checkbox"/>	<b>I am in receipt of income support</b>
<input type="checkbox"/>	<b>I am in receipt of Employment Support Allowance and also in receipt of Disability Living Allowance</b>

Now go to Section 5

### Section 3 - Discretionary Bursary Fund Payment

<input type="checkbox"/>	I am a student who is eligible for Free School Meals
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Now go to Section 5

## Section 4 - Additional Financial Support

Please give details below of any the exceptional circumstances which are relevant to this claim:

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Details of the expected expenditure and values (£):

Details of Expenditure	Amount (£)

## Section 5 - Declaration

I certify that the information I have provided is correct to the best of my knowledge. I undertake to provide any proof of purchase(s) which may be requested.

Signature of Parent or Carer:

Signed:.....

Date.....

Print Name:.....

Signature of Student:

Signed: ..... Date.....

OFFICE USE ONLY		
Approved Claim Requests	Amount Awarded:	Signature:  Countersignature:
Rejected	Reason for Rejection:	Signature:  Countersignature: