

QUEEN ELIZABETH HIGH SCHOOL RESPONSIBLE INTERNET AND NETWORK USE



Action Required: Parents/Carers are asked to please read through the following information carefully with your child. Once signed the agreement should be returned to QEHS for the attention of the Office Manager.

The school computer system provides Internet access to students and staff. This Responsible Internet Use statement will help protect students and the school by clearly stating what is acceptable and what is not.

- Access must only be made via the user's authorised username and password, which must not be given to any other person.
- School computer and internet use must be appropriate to the student's education.
- Copyright and intellectual property rights must be respected.
- Users are responsible for e-mail they send and for contacts made.
- E-mail should be written carefully and politely. As messages may be forwarded, e-mail is best regarded as public property.
- Anonymous messages and chain letters must not be sent.
- The use of public chat rooms such as Facebook and MySpace, is not allowed.
- The school ICT systems may not be used for private purposes, unless the headteacher has given permission for that use.
- Use for personal financial gain, gambling, political purposes or advertising is forbidden.
- The security of ICT systems must not be compromised, whether owned by the school or by other organisations or individuals.
- Irresponsible use may result in the loss of internet access and/or access to the school network.

The school may exercise its right by electronic means to monitor the use of the school's computer systems (websites and emails). The school has a right to delete inappropriate materials where unauthorised use of the school's computer system has occurred. The school has a responsibility to refer to outside agencies (e.g. police) any criminal or unlawful use of the school system.

For further e-safety information please visit the school website – www.qehs.net or contact the school.

Mobile Phone/ipods/mp3 players

Mobile phones/ipods/mp3 players should be switched off and stored in school bags. They are not allowed to be used in corridors/social areas.

Laptops

Personal laptops can only be used in lessons with permission from the subject teacher.

Security and care of personal mobile technology is the responsibility of the student.

Student's Name (please print): _____ Year Group: _____

Student's Signature: _____ Date: _____

Parental/Carer Agreement

I give permission for my son/daughter to access the Internet. I understand the school will take all reasonable precautions to ensure students cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet.

Parent/Carer's Name (please print): _____

Parent/Carer's Signature: _____ Date: _____

**Please return signed Responsible Internet and Network Use to The Office Manager, QEHS, Whetstone
Bridge Road, Hexham NE46 3JB**